Evans-Eadom, Nailah

From: Voytilla, Marykay

Sent: Tuesday, August 05, 2014 10:03 AM To: R10-SERVICE CENTER Mail Group

Cc: Filippini, Mark; Mills, Joann; Hendrickson, Andrew; Allamano, Jonell; Daniels, Darren;

Fleming, Sheila

Subject: Ventilation Concern in Sheila Fleming's Office on the 14th Floor

Hello PERC staff, would you please forward this message to the building management for investigation and follow-up. The location code for the office occupied by Sheila Fleming in the SE corner of the 14th floor is 14H14. This is an internal office.

Mary Kay Voytilla

Phone: (206) 553-2712

Lease Project Associate Director Office of Management Programs voytilla.marykay@epa.gov

From: Filippini, Mark

Sent: Tuesday, August 05, 2014 7:42 AM **To:** Voytilla, Marykay; Hendrickson, Andrew

Cc: Mills, Joann

Subject: FW: ventilation in Sheila's Office

Mary Kay,

See below. Sheila is also reporting ventilation issues in her office.

Thanks Mark

Mark Filippini, Manager Environmental Services Unit R10 Safety & Health Management Representative USEPA Region 10, Seattle (206) 553-6327

filippini.mark@epa.gov

From: Fleming, Sheila

Sent: Tuesday, August 05, 2014 7:15 AM

To: Filippini, Mark **Subject:** ventilation

Hi Mark,

Joyce said that you are keeping a list of ventilation issues. There is pretty much no air circulation in my office and I can't have a meeting with the door closed because of odor/air stagnation. Can you please add this to the list for the HVAC contractor.

Thanks, Sheila

Sheila Fleming, PE Risk Evaluation Unit Manager US EPA Region 10 1200 Sixth Avenue, Suite 900, M/S OEA-095 Seattle, WA 98101-3140 Tel: 206-553-1417 fleming.sheila@epa.gov